



ANNEX G - D7. Letters of Support from Critical Partners

(to be completed as applicable)

1. DEFINITION OF CRITICAL PARTNERS

A critical partner is any institution, organization, or individual whose resources, infrastructure, expertise, regulatory function, or formal commitment are essential for the feasibility or success of the proposed project.

- Access to essential infrastructure (e.g., laboratories, equipment, manufacturing lines).
- Access to intellectual property, data, or proprietary know-how needed for the project.
- Institutions whose mandate is essential for implementation (e.g., regulatory bodies, public health agencies).
- Partners providing co-financing or in-kind contributions.
- Entities granting authorization to use shared assets or controlled environments.
- Organizations providing strategic alignment required for regulatory, production, or adoption steps.

2. WHEN A LETTER OF SUPPORT IS REQUIRED

- When the project depends on access to infrastructure or resources owned by another entity.
- When a partner has a formal or semi-formal role in delivering project activities.
- When milestones rely on contributions, participation, or authorization from another organization.
- When the applicant claims alignment with a partner institution's policies, priorities, or capabilities.
- When shared assets, equipment, or staff time will be used (e.g., applicant using a partner's machinery).

3. EXAMPLES

- Applicant will use laboratory or manufacturing equipment belonging to another institution.
- Applicant depends on a hospital or clinic network for clinical validation.
- Applicant relies on a regulatory authority for joint assessments or expedited pathways.
- Technology holder will provide materials, data, or process steps.
- An organization will contribute staff time, facilities, or co-financing.



4. GUIDANCE FOR APPLICANTS

- Identify all partners essential to deliver milestones.
- Provide one signed letter per critical partner.
- Ensure letters are on official letterhead and signed by an authorized representative.
- Ensure the letter clearly confirms the partner’s role, contributions, and conditions of support.

5. LETTER OF SUPPORT TEMPLATE

[Partner Organization Letterhead]

Date: _____

To: Global Coalition on Local and Regional Production, Innovation and Equitable Access

Subject: Letter of Support for the Proposal Submitted by [Applicant]

On behalf of [Organization], we express our support for the proposal titled “[Project Title]”.

1. Role of our Organization: [Describe role]
2. Resources or Contributions Provided: [Describe contributions]
3. Conditions or Scope of Support: [Describe conditions]
4. Alignment with Project Objectives: [Statement of alignment]

This letter indicates our willingness to collaborate should the proposal be selected.

Sincerely,

Name: _____

Title: _____

Organization: _____

Signature: _____